

**MIDDLE PENINSULA-NORTHERN NECK
LOCAL HUMAN RIGHTS COMMITTEE
MINUTES OF OCTOBER 28, 2013**

Ms. Wyatt called the regular meeting of the Middle Peninsula-Northern Neck Local Human Rights Committee to order at 1:00 p.m. on October 28, 2013 at The Brambles Day Support Program in Mathews, Virginia. Board members in attendance were: Robin Wyatt, Claudette Henderson, Donna Cairns, and Carl Gerster. Agency representatives included: Kenny Mickens and David Torrence – Adjust to Life Behavioral Services, Brian Clemmons – Bridges, Stacey Burrell – Brothers’ Keeper, Theresa Self - Eastern Virginia Adult Care, Michael Simon – Empowering Youth for Positive Change, Krisie McDowell – Heart Havens, Joanne Brown – Middle Peninsula Northern Neck Community Services Board, Anne Allen – New Day Counseling, Warren Nesbitt, Emanuel Nesbitt, and Amy Morgan – SOLA, Inc., Stacy Hardcastle – The Brambles, and Lanette Wood – Wall Residences. Also in attendance were: Hillary Zaneveld, Human Rights Advocate and Gail Slaughter, LHRC Administrative Support.

Welcome New Member

Ms. Wyatt welcomed Mr. Carl Gerster, the new LHRC member.

Minutes

Dr. Cairns moved approval of the July 22, 2013 minutes. Ms. Henderson seconded the motion which passed unanimously.

Public Comment

There was no public comment.

Program Presentation

Ms. Hardcastle stated that there are 45 individuals attending The Brambles Day Support Program. These individuals are involved in many activities, such as volunteering at the nursing home and at the SPCA. They also do many fun activities such as bowling and going to the movies. There are also computer stations at the Day Support Program available to the individuals.

New Business

Ms. Hardcastle requested approval of an addendum to their current Video Camera Policy. Ms. Zaneveld explained that the Office of Human Rights had asked for this addendum, which states that “the CEO and Executive Director will view the video feed from a portable monitoring device (IPAD) that is password protected and remains locked when not in use. This video feed may be monitored offsite.” Mr. Gerster moved approval of the addendum. Dr. Cairns seconded the motion which passed unanimously.

The Middle Peninsula Northern Neck Community Services Board requested approval of their proposed policy on use of restraints, policies to support adding a track and adding a

population (Applied Behavioral Analysis services; adding those with developmental disabilities) to the existing Outpatient services license, and policies to support providing In-Home Residential Support services for those with Developmental Disabilities under their existing In-Home Support Services license (adding a population to the existing license and adding two locations to that specific license). Ms. Brown noted that she had worked with the Office of Human Rights to develop the policy on restraints. After discussion, Mr. Gerster moved approval of these requests. Ms. Henderson seconded the motion, which passed unanimously.

Event Report Statistics

Bridges of RGH – Mr. Clemmons presented the quarterly report for Bridges. There were 86 individuals served in the inpatient program and 33 served in the outpatient program.

Heart Havens – Ms. McDowell presented the quarterly report for Heart Havens. Nine individuals were served this quarter.

Middle Peninsula Northern Neck Community Services Board – Ms. Brown presented the quarterly report for the CSB. She reported that the CSB served 1,187 individuals this quarter.

SOLA, Inc. – Ms. Morgan presented the quarterly report for SOLA, Inc. She reported that their York facility had been granted a temporary license for the addition of a ninth bed.

The Brambles – Ms. Hardcastle presented the quarterly report for The Brambles. There were 36 individuals served in their residential program, and 42 in their Day Support program.

Wall Residences – Ms. Wood presented the quarterly report of Wall Residences. There were four individuals from this region served.

Brothers' Keeper – Ms. Burrell presented the quarterly report for Brothers' Keeper. There were 21 individuals served this quarter.

New Day Counseling – Ms. Allen presented the quarterly report for New Day Counseling. There was one individual served this quarter.

Empowering Youth for Positive Change - Mr. Simon presented the quarterly report for Empowering Youth for Positive Change. There were 15 individuals served.

Pathways Counseling Services – Ms. Zaneveld said that Pathways Counseling Services had contacted her to let her know that they would not be able to attend the meeting today. They will need to present their third and fourth quarter report at the next meeting.

Adjust to Life Behavioral Services – Mr. Mickens presented the quarterly report for Adjust to Life Behavioral Services. They served five individuals this quarter. He reported that as of August 2013, they were licensed.

Eastern Virginia Adult Care – Ms. Self presented the quarterly report for Eastern Virginia Adult Care. They served 25 individuals this quarter.

Advocates Report

Ms. Zaneveld distributed guidance from the Dept. of Behavioral Health and Developmental Services (DBHDS) on the CHRIS system.

Ms. Zaneveld reminded everyone that at the next LHRC meeting in January, fourth quarter reports and annual reports will need to be given. The annual report is the total of all numbers for 2013.

The Seclusion and Restraint report is due to the DBHDS by January 15, 2014. The form that needs to be completed can be found on the website. The LHRC does not need to receive a copy of this report.

Ms. Zaneveld reported that she had been conducting site visits. If she hasn't visited a provider to date, she will be visiting them in 2014.

Executive Session

On the motion of Dr. Cairns seconded by Ms. Henderson, the LHRC voted to go into Executive Session pursuant to VA Code 2.2-3711 (A) 4, for the protection of the privacy of individuals in personal matters not related to public business, namely for the purpose of hearing from the Middle Peninsula Northern Neck Community Services Board, SOLA, Inc., and The Brambles, for the review of patient information pursuant to the regulations.

Ms. Henderson moved that the Committee return to open session. Dr. Cairns seconded the motion which passed unanimously. Each member of the Committee certified that to the best of their knowledge, only private business matters lawfully exempted from statutory open meeting requirements and only private business matters identified in the motion to convene the executive session were discussed in executive session.

There were no recommendations as a result of the Executive Session.

Other

Ms. Zaneveld provided training on neglect medication and neglect peer to peer.

Adjourn

There being no further business, Mr. Gerster moved that the meeting be adjourned. Dr. Cairns seconded the motion which passed unanimously.

Respectfully Submitted,
Gail Slaughter
LHRC Administrative Support Liaison